

## **Academic Dishonesty**

Academic honesty is expected of all students in all examinations, papers, laboratory work, academic transactions and records. The possible sanctions include, but are not limited to, appropriate grade penalties, course failure (indicated on the transcript as a grade of E), course failure due to academic dishonesty (indicated on the transcript as a grade of XE), loss of registration privileges, disqualification and dismissal. For more information, see <http://provost.asu.edu/academicintegrity>.

## **Students with Disabilities**

Disability Accommodations: Qualified students with disabilities who will require disability accommodations in this class are encouraged to make their requests to me at the beginning of the semester either during office hours or by appointment. Note: Prior to receiving disability accommodations, verification of eligibility from the Disability Resource Center (DRC) is required. Disability information is confidential.

## **Establishing Eligibility for Disability Accommodations**

Students who feel they will need disability accommodations in this class but have not registered with the Disability Resource Center (DRC) should contact DRC immediately. Their office is located on the first floor of the Matthews Center Building. DRC staff can also be reached at: 480-965-1234 (V), 480-965-9000 (TTY). For additional information, visit: [www.asu.edu/studentaffairs/ed/drc](http://www.asu.edu/studentaffairs/ed/drc). Their hours are 8:00 AM to 5:00 PM, Monday through Friday.

## **Policy on Threatening Behavior**

All incidents and allegations of violent or threatening conduct by an ASU student (whether on-or off campus) must be reported to the ASU Police Department (ASU PD) and the Office of the Dean of Students. If either office determines that the behavior poses or has posed a serious threat to personal safety or to the welfare of the campus, the student will not be permitted to return to campus or reside in any ASU residence hall until an appropriate threat assessment has been completed and, if necessary, conditions for return are imposed. ASU PD, the Office of the Dean of Students, and other appropriate offices will coordinate the assessment in light of the relevant circumstances.

## **Classroom behavior: Make sure you arrive on time for class**

Excessive tardiness will be subject to sanctions. **Under no circumstances should you allow your cell phone to ring during class.** Any disruptive behavior, which includes ringing cell phones, listening to your mp3/iPod player, text messaging, constant talking, eating food noisily, reading a newspaper will not be tolerated. The

use of laptops (unless for lecture note taking), cell phones, MP3, IPOD, etc are strictly prohibited during class. Students who engage in disruptive classroom behavior may be subject to various sanctions. The procedures for initiating a disruptive behavior withdrawal can be found at <https://clas.asu.edu/resources/disruptive-behavior>

**Absences related to religious observances/practices:** If you will be absent from class due to a religious observance or practice, it is your responsibility to inform the instructor during the first week of class. Your instructor will work with you on alternative and reasonable arrangements for any time missed.

**Absences related to university sanctioned events and activities:** If you will be absent from class due to participation in a university sanctioned event/activity, it is your responsibility to inform the instructor during the first week of class. Your instructor will work with you on alternative and reasonable arrangements for any time missed.